



Wedding planner

To do	Note	Done
Invitations		
Table overview, 2 copies for the guests and 1 for the organizer, including information on allergic persons, children, etc.		
Toast master etc.	(presented the day before the wedding at the latest)	
Place cards	(provided the day before the wedding at the latest)	
Song booklets or similar if desired	(provided the day before the wedding at the latest)	
Menu and beverages	(fixed 2 weeks before the wedding at the latest)	
Cake, late light supper, if any	(fixed 2 weeks before the wedding at the latest)	
Colours of the flower arrangements	(fixed 2 weeks before the wedding at the latest)	
Arrival time for the newly-weds		
Photo shoot before or after the wedding?	(Photographers can be recommended if needed.)	
Accommodation		
Offer your guests to stay at Björkudden Hotel in your invitation. Early reservation. Either the	Music or entertainment? The laying of the tables (white linen cloths,	

bridal couple can make preliminary reservations and provide a complete list one week before the wedding, or the guests can book themselves referring to the booking number of the bridal couple. Check-in from 2 p.m., check-out at 12 p.m. at the latest. Breakfast is served from 7 a.m. to 10 a.m. Payment for each room at check-out unless otherwise agreed.

candlesticks, flowers and any other requests by agreement).

Pre-printed menus of dinner, beverages and history (on every other seat).

Dancing and bar by arrangement.

Late light supper by arrangement.

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